

# Small Estate Process (Step 1—10)

- 1 — Client prepares SET 1 (Deceased, Beneficiaries, Assets)
- 2 — We prepare SET 2 legal forms (Permohonan Pentadbiran / Pembahagian Harta Pusaka Kecil )
- 3 — **Signing + Commissioner for Oaths.**
- 4 — Submission SET 1 & 2 to Pejabat Pusaka
- 5 — Pejabat Pusaka reviews application.  
We follow up for pending documents until approval.  
Once approved → wait 3—6 months for hearing date  
(Depending on Magistrate / Pusaka Office).
- 6 — **All beneficiaries attend Hearing at Pejabat Pusaka**  
FORM DDA prepared by us.
- 7 — Pay Surat Perintah Fee to Pejabat Pusaka Kecil.  
(Fee varies depending on estate/property value).
- 8 — Pejabat Pusaka issues the Surat Perintah (2—3 months).
- 9 — Submit Surat Perintah & Old Geran to Pejabat Tanah.
- 10 —Collect new Geran (New title issued with updated ownership).

Expected Completion Date:

**6~9 months Upon Submission**

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